

INVITATION TO TENDER

GHANA STATISTICAL SERVICE

NATIONAL COMPETITIVE TENDERING (NCT)

PROCUREMENT OF ELECTRONIC TABLETS AND POWER BANKS

(NCT No: GSS/GP/GoG/CA/ET/001/17)

1. The Ghana Statistical Service (GSS) is in the process of conducting Census of Agriculture and intends to apply part of its GoG Budgetary allocation to fund eligible payments under the contract for the **Procurement of Electronic Tablets (NCT No.: GSS/GP/GoG/CA/ET/001/17)**

Lot No.	Item Description	Quantity	Delivery Period
1	A. Electronic Tablets	4,572 Units	6 weeks
	B. Power Bank for Android Tablets	4,402 Units	6 weeks

2. The GSS now invites sealed tenders from eligible companies for the **Supply/Procurement of Electronic Tablets and Power Banks**. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663), Amendment Act, 2016 (Act914) and in accordance with the guidelines of the Public Procurement Authority of the Republic of Ghana.

3. The Qualifications requirements include:

- a) Valid Tax Clearance Certificate,
- b) Valid Social Security Certificate Clearance,
- c) VAT Registration Certificate,
- d) Company's Registration Certificate,
- e) Two (2) years Financial Statement for the years 2014 & 2015,
- f) Manufacturers' Authorization (if the supplier is not the manufacturer),
- g) Letter of Comfort or Evidence of Financial Support from a Reputable Bank.

4. Interested eligible tenderers may obtain further information from the *Ghana Statistical Service, Head of Procurement Unit*, procurement@statsghana.gov.gh, and inspect the Bidding Documents at the address given below from **9.00am to 4.00pm** during normal working days, excluding public holidays.

5. A complete set of Bidding Documents in **English** may be purchased by interested bidders personally on the submission of a written application to the address below and upon payment of a non-refundable fee of **Five Hundred Ghana Cedis (GH¢500.00)**. The method of payment will be cash only.

6. Tenderers must be delivered to the address below on or before 2.00pm on **8th March, 2017** in the Tender Box located in Room 241 near GSS Library on the Second Floor of GSS, Head Office.

Tenders shall be valid for a period of **ninety (90)** days after the deadline of Tender submission. All bids must be accompanied by a **Bid Security of 2%** of the tender price. Electronic bidding will not be permitted. Late tenders will be rejected. Tenders will be opened in the presence of the tenderers' representatives, who choose to attend at **2.00pm on 8th March, 2017**

Address for Enquiries, Inspection of Tender Documents, and Tender Submission:

**The Procurement Unit, Second Floor, Room 241
Attn: Head of Procurement
Ghana Statistical Service
P. O. Box GP 1098, Accra
E-mail: procurement@statsghana.gov.gh**

Location for Tenders Opening

*The Conference Room
Ghana Statistical Service
Second Floor, Room 223
Finance Drive, Ministries, Accra*